



## SUMMARY OF CURRENT PROFESSIONAL ACTIVITY

### PERSONAL INFORMATION

<b>First name</b>	Manuel
<b>Last name</b>	Cardoso

### POSITION IN THE EMCDDA MANAGEMENT BOARD

<b>Membership</b> (Member, Member without voting rights, Substitute or Observer)	Substitute
<b>Country/Organisation represented</b>	Portugal
<b>Term of office in the Management Board</b> (from-to, as applicable)	From 2005

### SUMMARY OF PROFESSIONAL EXPERIENCE

<b>Current professional activity</b>	Deputy General-Director Directorate for the Intervention on addictive Behaviours and Dependencies (SICAD), Ministry of Health
--------------------------------------	--



## **Privacy statement on protection of personal data resulting from the summary of current professional activity**

The EMCDDA shall process any personal data resulting from the summary of current professional activity delivered in accordance with the EMCDDA Policy for the prevention and management of conflicts of interest, hereinafter referred to as the 'Policy' (EMCDDA/29/14, as adopted by the EMCDDA Management Board at its meeting of 5 December 2014 and published on the EMCDDA website), pursuant to the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

The purpose of the data processing is to ensure and safeguard the impartial functioning and the independent operations of the EMCDDA and its constituent bodies, in the public interest and in accordance with the mandate assigned to the latter.

The legal basis for this data processing is provided by the abovementioned decision of the EMCDDA Management Board adopting the EMCDDA Policy for the prevention and management of conflicts of interest, as published on the EMCDDA website. In particular this Policy provides for the publication of the summary of current professional activity on the EMCDDA website.

The EMCDDA Director is the data controller responsible for the aforementioned data processing.

As required by the aforementioned Policy, the summary of current professional activity will be published on the EMCDDA website and for the purpose of the relevant data processing will be disclosed to the recipients identified in the latter, namely the Members of the EMCDDA Management Board and EMCDDA Director, as well as, under the authority of the latter and as required by the relevant data processing, the Head of the EMCDDA 'Governance unit', the Head of the EMCDDA 'Administration unit' and the staff members in charge of the assistance to the EMCDDA Management Board and of the management of the EMCDDA website.

Furthermore, and in line with the pertinent provisions of the relevant EU legislation, the summary of current professional activity may be disclosed to bodies and actors in charge of audit, control, inspection or review of the EMCDDA acts, such as the European Court of Auditors, the EC Internal Audit Service, OLAF, the European Ombudsman and the European Data Protection Supervisor.

The EMCDDA Director, as the responsible data controller, will ensure that any summary of current professional activity is duly filed and kept for a maximum retention period which will expire on the date of the decision providing discharge to the EMCDDA Director, following the termination of the mandate of the concerned person in the relevant EMCDDA constituent body.

The data subject, i.e. the person who the summary of current professional activity refers to, will have the right to access his/her summary and update or correct it, as required, at any time. For this purpose the data subject will have to address in writing the EMCDDA Director, as the responsible data controller.

In case the summary of current professional activity is not delivered or is not complete, the EMCDDA Director, as the responsible data controller, will contact the data subject concerned for the purpose of the required delivery or completion of the summary of current professional activity.

The data subject may address the EMCDDA data protection officer ([DPO@emcdda.europa.eu](mailto:DPO@emcdda.europa.eu)) for possible questions concerning the protection of his/her personal data

Without prejudice to any judicial remedy, the data subject will have the right to lodge a complaint with the European Data Protection Supervisor ([edps@europa.eu](mailto:edps@europa.eu)), if he/she considers that his/her rights to the protection of his/her personal data have been infringed.