EMCDDA Personal Data Protection Record on:

Network traffic interception and filtering

Nr.	Item	
Header - versioning and reference numbers (recommendation: publicly available)		
1.	Last update of this record	26-Feb-20
2.	Reference number:	DPO-007
Part 1 - Article 31 Record (recommendation: publicly available)		
3.	Name and contact details of controller	Controller: EMCDDA, Praça Europa 1, Lisboa, Portugal Contact: Mr. Pedro Ribeiro, Head of ICT unit, EMCDDA ICT-HOU@emcdda.europa.eu
4.	Name and contact details of DPO	Mr. Ignacio Vázquez Moliní, DPO, EMCDDA dpo@emcdda.europa.eu
5.	Name and contact details of joint controller (where applicable)	N.A.
6.	Name and contact details of processor (where applicable)	N.A.
7.	Purpose of the processing	All the network and security systems functionally intercept the traffic they convey and analyse it generating metadata to be stored in logs, and then triggering the relevant associated events. Moreover, they may block or filter some traffic depending on criteria which may involve the processing of personal data such as IP addresses or user identifiers, among several other possibilities. The purpose of this processing is to actively protect the agency, and the staff, digital assets and infrastructure from malicious, abusive and potentially destructive usage.
8.	Description of categories of persons whose data EMCDDA processes and list of data categories	Categories of persons whose data EMCDDA processes under the present record: Officials, temporary agents, contract agents, Seconded National Experts (SNEs), interim, trainees, visitors, external persons accessing the EMCDDA information systems from the internet. Categories of personal data dealt with during any call for this EMCDDA record are the following: Identification details: Internet protocol (IP) user workstation address, IP destination address, the service requested, special protocol information, time and date. Specific protocol information concerns, as an example for the Simple Mail Transfer Protocol (SMTP), sender, recipient email addresses and message subject.
9.	Time limit for keeping the data	Electronic and, if applicable, printed data will be stored in the EMCDDA's systems and databases as follows: Data is kept for a maximum period of 1 year.
10.	Recipients of the data	The recipients of the data are: EMCDDA ICT designated system and network administrators and external consultants assisting them within the EMCDDA premises
11.	Are there any transfers of personal data to third countries or international organisations? If	NO

	so, to which ones and with which safeguards?	
12.	General description of security measures, where possible.	The data collected is stored on digital systems and databases on designated EMCDDA equipment. The systems and networks involved are protected by regular security controls and privileged account access controls
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	Privacy statement