



Privacy statement on Data backup processing operations

Any data collected or information provided by the EMCDDA to the European Institutions and bodies (EUI) will be processed in accordance with 'Regulation (EU) 2018/1725'. This Regulation concerns the protection of natural persons with regard to the processing of personal data provided to the European Union institutions and bodies and on the free movement of such data. In compliance with Articles 15 and 16 of the Regulation, the EMCDDA provides all the concerned persons with the following information:

The Controller¹ of the data is the Head of the Information and Communication Technology unit.

In order to contact the Controller, should you have questions or complaints, please do it in writing to the following e-mail address, ICT-HOU@emcdda.europa.eu.

The data backup system federates the data from all the agency data sources, including also configuration and logs, in order to preserve business continuity and ensure disaster recovery, supporting counter acting activities to minimize data loss.

It contains therefore all categories of data, including data protected by the privacy regulations, so proper care is taken when planning the different data retention periods.

In some cases the level of granularity that can be achieved is higher than in others, depending on the characteristics of the specific system data storage. This will allow or prevent the deletion of specific user's data upon request, implying non excessive overall retention periods in order to stay in compliance with the regulations.

The purpose of personal data processing can be associated to data restore operations. In order to reduce the associated risks the EMCDDA limits the number of administrators and operators that can work with this system.

In order to minimize the risks associated to data loss the EMCDDA has implemented a backup architecture based on three copies of the information. On disk at its Lisbon data centre, on disk at its external Business Continuity Facility (BCF) and finally on tape to be stored for up to three months on a contractors premises 300Km from Lisbon. Physical and digital locking techniques are applied to the data volumes that are transferred outside the Lisbon data centre.

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[1] Article 3(8) of Regulation (EU) 2018/1725 defines the controller as follows: '[...] controller means the Union institution or body or the directorate-general or any other organisational entity which, alone or jointly with others determines the purpose and means of the processing of personal data [...]'].



Recourse

In case you deem that your questions and concerns did not receive a complete or satisfactory answer you may want to address the EMCDDA Data Protection Officer, using the address dpo@emcdda.europa.eu.

Furthermore, the Regulation (EU) 2018/1725 foresees that, in case you consider that your rights have been infringed as a result of the processing of your personal data by the EMCDDA, that you directly address the European Data Protection Supervisor, using the address edps@edps.europa.eu.